

## **HISTORY HUNTERS YOUTH REPORTER PROGRAM PREPARING FOR YOUR VISIT**

The History Hunters Youth Reporter Program and participating organizations are dedicated to excellence in education and instruction, as well as concern for upholding the highest standards of professionalism and ensuring a safe environment to the best of our ability. With this in mind, policies ensure that the participating cultural organizations, through its students, staff, and visitors, conduct operations and maintain facilities consistently with concern for such values, and for the protection of minors while visiting Stenton, Cliveden, La Salle University Art Museum, The Johnson House, and Wyck.

It is the responsibility of visiting individuals and groups to conduct themselves with respect for the cultural institutions which they are visiting. Visiting groups are responsible for ensuring that their employees and/or volunteers have satisfied their professional standards and codes of conduct, including background checks as appropriate. Visiting school groups are required to provide adult supervision for their minor children at all times.

To ensure a fun, safe and enjoyable visit, please review the following information and share it with your students and chaperones before attending your History Hunters field trips.

### **CHAPERONE REQUIREMENTS**

History Hunters maintains the Philadelphia School District requirement of one chaperoning adult per every ten students. Additionally, The La Salle University Art Museum requires one chaperone for every five students in grades K-5 and one chaperone for every ten students in grades 6-12. Chaperones must stay with the school group at all times and are expected to help enforce rules and regulations for each organization.

### **RULES AND REGULATIONS FOR HISTORY HUNTERS SITES**

Our educational mission is to help students experience significant, original objects, spaces, and/or works of art and to place these works in meaningful contexts. All visitors must abide by the following rules:

- 1) Pocketbooks are allowed in the historic houses and art galleries, but all large bags (including backpacks) must be left outside of the historic houses or, when at La Salle University, at the entrance to the Art Museum.
- 2) No food, beverages, or chewing gum is permitted in the historic houses or galleries. All bottles and food containers must be left outside or at the entrance as designated.
- 3) No touching of any historic objects, furnishings, building interiors, or artwork is permitted. When at La Salle University, please maintain arms-length distance from the artwork at all times. At the historic houses, please remain behind ropes or barriers and do not lean on ropes or barriers.
- 4) Only non-flash photography is permitted in all museums. Video is NOT PERMITTED.
- 5) Only pencils are allowed in the historic houses and/or galleries.
- 6) No running or yelling is allowed in any of the museums.
- 7) Cell phones must be on silent at all times during your field trip. Phone calls are discouraged as they are a distraction; if a chaperone must take an urgent call, please step away from the group. Otherwise, all students and chaperones must remain together as a group at all times. Please do not wander to other exhibits or spaces without the History Hunters Guide.
- 8) Teachers and chaperones are solely responsible for student allergy/medication needs. Please bring all required medications with you on each field trip.

Teacher Signature: \_\_\_\_\_

School: \_\_\_\_\_

Date: \_\_\_\_\_